MEMORANDUM

TO: ALL LAW STUDENTS

FROM: Tawia Ansah
      Associate Dean for Academic Affairs

CC: Law Faculty

RE: Summer 2017 Course Registration

DATE: March 24, 2017

As a graduate student in law, you assume primary responsibility for ensuring that your education at the College of Law furthers your professional objectives. To assist you in making the best decision possible this memorandum highlights issues that deserve your special attention.

Feel free to consult any faculty member (especially your faculty advisor), as well as Assistant Dean Schulze, Associate Dean Fridman or Associate Dean Ansah for further advice on the courses you select. You can access a copy of the summer 2017 class and exam schedules online at https://law.fiu.edu/academics/registrar/

Note: students are limited to six (6) credits in summer and JDs must enroll in a minimum of five (5) credits to receive federal financial aid. LLM students who are eligible for federal financial aid are required to take a minimum of three (3) credits to receive summer aid. An LLM who intends to take a bar in any jurisdiction should review the requirements of the particular state, as some may have a limit on the number of summer credits they will accept as part of an LLM.

The fall 2017 and draft spring 2018 class schedules will be available after exams end in May. Registration for these semesters will take place for fall 2017 in June and for spring 2018 in November.
REGISTRATION MECHANICS

Please keep in mind that several policies (discussed below) influence whether you can take a particular course.

Timing

Your registration appointment time will be available in PantherSoft on Monday, April 3 allowing you to add classes to your enrollment cart. Summer course registration by appointment times will begin on April 10th at 9:00 a.m. and will end on April 21st at midnight. Registration will resume with drop/add on May 15 and will end on May 26. Upper level students have registration priority beginning with summer and fall 2017 graduating students.

Procedures

To register you will need to log onto the PantherSoft portal at my.fiu.edu, select self-service from the menu options and choose the Student Center. Your Enrollment Appointment time will be on the right side of the page. You will also see a second appointment period, Open Enrollment, which begins on April 19th, during which visiting students register. Consult the PantherSoft Class Schedule for summer 2017 course offerings, professors, days and meeting times and then select the class number (not the course number) from the class schedule link to enroll in the class you have selected. The enroll button is located on the Student Center’s main page. Course descriptions are available in the PantherSoft Catalog or at https://catalog.fiu.edu/2016_2017/graduate/College_of_Law/. The class and exam schedules are on the website at https://law.fiu.edu/academics/registrar/.

Course Registration Priorities

Third-year full-time students and fourth-year part-time students have registration priority if they register within the priority period. If demand exceeds availability, seats are monitored via a waitlist maintained by the Registrar’s office. You can email her at yffd@fiu.edu to secure a seat on the waitlist and you will be informed if one becomes available.

Enrollment Caps

The following summer classes have enrollment caps: Conflict Management Practice - Comparative Perspectives of Negotiation (15 students); Advanced Electronic Research (15 students); Immigration and Human Rights Clinic (8 students); Medical-Legal Clinic (8 students); Small Business Clinic (8 students); and, the Judicial Externship Miami Dade placements only (15 students). Clinics and Externships have an application process and you may contact Ms. Zoraya Ledesma for information. Please note you will be registered for all approved clinics and externships. Classroom size determines enrollment in all other courses.

New Experiential Graduation Requirement

The College has implemented a new ABA experiential graduation requirement for 1Ls admitted beginning in fall 2016. This new requirement consists of a minimum of six (6) credits. Courses that satisfy the requirement consist of the following: 1) Appellate Advocacy; 2) Trial Advocacy; 3) Externships, 4) Clinics; and, 5) simulation courses.

While you can to take a maximum of twenty (20) experiential credits, you are restricted to a no more than twelve (12) credits within each of the categories listed above.