

# JOB POSTING FORM

Organization Name:

Name:

Please check here if you would like this to be a blind posting

Contact Person:

Phone:

Email:

Website:

Address:

Position Type:  Attorney  
 Law Clerk  
 Internship  
 Fellowship

Work Time:  Full Time  
 Part Time

Hours/Week if Part time:

Job Title:

Job Description:

Documents Requested in addition to Resume:  Cover Letter  
 Transcript  
 Writing Sample  
 Other

Receive Documents Via:  E-mail  
 Mail

Deadline to apply:

Practice Area(s):

Compensation Type:  Salary  Weekly  Hourly  Stipend

Compensation Details:

Desired Class Level:  1Ls  2Ls  3Ls  Graduates  Please check if you would like to include part-time evening students

Signature:

Date:

**I CERTIFY** that this posting is being shared with the permission of the law firm/organization, and that the resumes we collect in response to this posting will be used solely for the purpose of filling this position.

**Please complete and return:**

E-mail to: The Ovadia CP&P Office at [lawcareer@fiu.edu](mailto:lawcareer@fiu.edu) , or Fax: (305) 348-2301

Florida International University, College of Law, Ovadia Career Planning & Placement Office

11200 S.W. 8th Street, RDB 1055, Miami, FL 33199

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