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# LISA DAVIS

FIU Law Library, 11200 SW 8 Street, RDB 2078, Miami, FL 33199 • 305-348-3320 • lisdavis@fiu.edu

## EDUCATION

FLORIDA STATE UNIVERSITY, SCHOOL OF LIBRARY AND INFORMATION STUDIES – M.S., AUGUST 2010

UNIVERSITY OF FLORIDA, LEVIN COLLEGE OF LAW – J.D., *CUM LAUDE*, MAY 2003

UNIVERSITY OF MIAMI – B.S., *CUM LAUDE*, MAY 2000

Majors – English and Biology

Minors – Political Science and Chemistry

## EXPERIENCE

FLORIDA INTERNATIONAL UNIVERSITY COLLEGE OF LAW – MIAMI, FL

*Director, FIU Law Library, December 2022 – present*

*Assistant Dean for Legal Information Services, October 2021 – present*

*Adjunct Professor of Law, Spring 2022 – present*

*FIU Law Review Administrator, November 2019 – present*

*Interim Law Library Director, August 2015 – December 2022*

*Assistant Director, Digital Initiatives and Scholarly Communication, February 2015 – October 2021*

*Interim Associate Dean for Information Resources & Technology, August 2016 – February 2018*

*Interim Associate Dean for Information Resources, December 2015 – August 2016*

*Legal Research and Digital Initiatives Law Librarian, July 2013 – February 2015*

- Manage law library operations, including personnel, physical and digital collections acquisitions and access, institutional repository, scholarly impact, and outreach initiatives.
- Direct law library strategic plan, creating annual goals responsive to college and university priorities, and innovating the provision of library services to meet those goals. Manage a team of librarians and staff to maximize service provision by aligning individual professional practice and job skill excellence with institutional goals.
- Direct law library budget and resource allocation, including monitoring and reporting to College, University, consortium and national agencies on law library metrics and use.
- Implement collection development policy designed to prepare and meet patron need for electronic access to materials, including print-to-electronic resource migration, budget allocation based on strategic need to support clinical, law practice skill development, student learning via assessment, casebook and study support platforms, with transformative agreements to mitigate content redundancy and multi-year contracts to ensure year-to-year funding support by managing inflation rates below market.
- Oversee development of special collections and associated digitization services. Acquire and facilitate discovery of unique physical collections including the Elaine Bloom Library, Wedgewood, Caribbean primary authority, and Mario Diaz Cruz collection.
- Plan and implement space revitalization projects for the law library. Successful projects include converting: physical shelving to open plan study space, newspaper reading room to digital classroom, computer lab to remote-learning classroom via grant funding, storage space to special collections dark archive with climate control, and office space to lactation room.
- Develop law library instructional curriculum, including legal research and practice technology courses. Implement pre-law programs through FIU Honors College. Manage learning experience and ensure excellence through Quality Matters certifications.

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- Established Advanced Legal Certificate auxiliary program for law-adjacent and law practice professionals, <https://law.fiu.edu/advanced-legal-research-certificate/>.
- Serve as administrator for FIU Law Review. Established current operations, leveraging technology to ensure prompt publication of volumes. Mentor board and members in professionalism practices resulting in increase in journal ranking. Created knowledge management infrastructure and communications strategy. Established digital source filing protocols and associated editing rounds management. Overhauled author communication and publication agreements, leveraging electronic-based contract execution.
- Teach FIU Law Review courses, instructing in legal scholarship skills including legal research, database use and library resource discovery, grammar editing, and citation conventions, as well as M365 applications.
- Founded the Digital Initiatives Center, and continue to oversee operations, managing digitization and acquisition of electronic resources for the law library; serve as electronic resource manager, engaging in vendor relations and contract negotiation; oversee patron access and authentication including password management, single sign-on integrations, and Open Athens.
- Established eCollections @ FIU Law Library institutional repository, including digital curation protocols and archival processes, and continue its development and maintenance. Expanded repository collections to include promotion and tandem archiving of faculty works via workflows that synergize faculty contributions and profiles across SSRN, Google Scholar, HeinOnline Author Profiles, and bepress Selected Works/Expert Gallery Suite. Adept at leveraging perma.cc, DOI, and ORCID to ensure proper attribution and discovery of traditionally-published peer and non-peer reviewed scholarship, blog and news items, and other contributions to scholarly discourse.
- Administer and support virtual reference services via Springshare LibApps. Serve as LibApps system administrator and architect for law library. Established style guide and templates; oversee modernization and alterations to better serve and respond to patron needs.
- Provide outreach and instruction to patrons on resources and library services.
- Serve as content curator for law library website and newsfeeds.
- Built law library website in Wordpress with Divi; created content and established look and feel best practices and style guide.
- Point person for internal and external communications with the law library, engaging in cross-department and facilities project management; liaise with University Libraries, facilities, building management, IT, and other departments on shared initiatives.
- Established acquisition and IT/systems support structure with University Libraries to facilitate efficient operations; created cloud-based communications workflow for budget allocation and reconciliation between law library and University Libraries.
- Serve on College and University strategic, operational and faculty governance committees.
- Grant writer and grant project investigator for law library.
- Created Advanced Legal Research and Law Practice Technology courses.
- During tenure as *Interim Associate Dean for Information Resources and Technology*, oversaw law information technology and media services operations, and served as webmaster and copywriter for College website; recommended and managed hardware and software acquisitions; aligned personnel with revised strategic needs; managed department-level operational and personnel budget; oversaw migration from College to University-supported service model.

## MIAMI-DADE PUBLIC LIBRARY SYSTEM – MIAMI, FL

*Branch Manager, October 2012 – July 2013*

*Librarian, May 2009 – October 2012*

- Branch Manager and reference librarian with experience in adult, teen and children services.
- Duties included all aspects of library operations, including collection development and maintenance, assigning and reviewing work of subordinate staff, and programming.

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- Responsible for troubleshooting and resolving personnel, maintenance, and facility issues, in compliance with policies and procedures.
- Planned, organized and implemented programming and developed collection according to community needs and departmental, branch, and system-wide initiatives.
- Marketed and provided outreach regarding library programs and services to community and local organizations.
- Provided reference and circulation services to large suburban community in response to their informational, educational, and recreational needs.
- Member of many task-focused committees:
  - provided story telling performance and education for International Art of Storytelling.
  - co-wrote and edited procedure manuals and job descriptions.
  - interviewed staff for YOUMedia Miami.
  - co-wrote and edited strategic plan for the library system.

## OFFICE OF THE ATTORNEY GENERAL OF FLORIDA – MIAMI, FL

*Assistant Attorney General, Capital Appeals, January 2008 – April 2009*

*Assistant Attorney General, Criminal Appeals, March 2007 – January 2008*

- Appellate attorney representing the State of Florida in capital and criminal appeals in state and federal courts.
- Responsible for independent case load from inception of appeal through entire appellate process, including state appeals, direct appeals, motions for post-conviction relief, and extraordinary writs.
- Representative work included writing briefs and associated procedural pleadings, and arguing the State's position at oral argument, evidentiary hearings, and procedural hearings.
- Engaged in knowledge sharing with peers regarding current case law, including preparing summaries for distribution to peers.
- Worked collaboratively with state attorneys as needed in case preparation, especially during active criminal trials where a state appeal was warranted.
- Responded to internal and external inquiries for legal research on an emergency basis, and assigned to emergency response rotation for this purpose.

## ELEVENTH JUDICIAL CIRCUIT OF FLORIDA – MIAMI, FL

*Trial Court Staff Attorney, September 2004 – March 2007*

- Legal advisor to circuit and county court judges, as well as administrative officers of the courts.
- Responsible for analyzing and resolving questions of law posed by pleadings, and recommending a ruling based on research.
- Prepared memoranda discussing the procedural, substantive and practical ramifications of different possible outcomes of issues presented.
- Condensed selected ruling into draft court or administrative opinions or orders as applicable.
- Individually assigned and accountable to judge presiding over complex products liability litigation cases.
- Took part in creating, editing and updating judicial training materials.

## WICKER, SMITH, O'HARA, MCCOY & FORD, P.A. – MIAMI, FL

*Associate, August 2003 – August 2004*

- Defense attorney representing Baptist Health South Florida and smaller medical facilities in medical malpractice and other legal actions.
- Drafted pleadings, executed discovery, including taking depositions and interviewing witnesses, and handled assigned caseload.
- Experience includes review of medical records and hospital protocols for case development.

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## PROFESSIONAL SKILLS AND ACHIEVEMENTS

### GRANTS

*Grant Writer, FIU Law Library, 2014 – present*

*Grant Project Investigator, FIU Law Library, 2015 – 2020*

*Grant Reviewer, Institute of Museum and Library Services, 2012*

#### AWARDED GRANTS:

- FIU Technology Fee 2022 – Resource Enrichment for Law Student Success, continuation, \$436,000 award for Lexis Digital Library continuation for three years plus Carolina Academic Press course materials.
- FIU Technology Fee 2021 – Race and Social Injustice Primary Sources, *project coordinator*, \$140,000 award to acquire Gale Primary Sources on DEI, Making of Modern World, Women’s Studies, Religions, and other archives with perpetual access for University patrons.
- FIU Technology Fee 2021 – Closed Captioning Initiative for Improved Accessibility and Student Access, *project coordinator*, \$927,000 award for three years to support closed captioning of University instructional and noninstructional video content to enable accessibility.
- FIU Technology Fee 2020 – Law Library Technology Classroom, \$63,000 award to convert library computer lab to course capture and virtual synchronous instruction classroom.
- FIU Technology Fee 2019 – Resource Enrichment for Law Student Success, \$343,000 award funding Lexis Digital Library for three years.
- FIU Technology Fee 2018 – Law Classroom Technology Upgrade, author & project coordinator, \$198,000 award
- FIU Technology Fee 2016 – Resource Enrichment for International Affairs and Law, co-author, project coordinator for law library, \$180,000 award for law library to fund Lexis Digital Library
- FIU Technology Fee 2016 – Digitization, Access, and Preservation of FIU Audio and Video, co-author, project coordinator for law library, \$25,000 award for law library
- FIU Technology Fee 2016 – Large Courtroom Upgrade, project coordinator
- Knight Foundation – YOUmedia Miami digital media center at Miami-Dade Public Library System, 2012-2013, implementation and reporting team member, strategic plan co-author

#### ADDITIONAL GRANT APPLICATIONS:

- FIU Technology Fee 2023-2024 – Cross-Disciplinary Research Records, request funding to purchase Cassidy Cataloging, Inc. MARC records for HeinOnline libraries to provide enhanced discoverability to University researchers.
- FIU Technology Fee 2020 – Affordable Law Academic Success Resources, request funding for Wolters Kluwer and West Academic resources used by Academic Excellence Program and necessary to maintain Affordability Counts goals at FIU Law.
- FIU Technology Fee 2019 – Law Classroom Upgrades, request funding to convert computer lab to 54 seat modular classroom and upgrade technology in Clinic classroom.
- FIU Technology Fee 2018 – Law Library Legal Technology Classroom, request for funding to convert computer lab to blended learning classroom, awarded in August 2018
- FIU Technology Fee 2017 – Assessing Competency in Law Practice Technology, request for funding for student services cloud program Procteras, *ghost author*
- FIU Technology Fee 2017– Enhanced Study Room and Collaborative Classroom, request funding for redesigning newspaper reading room and law student quiet study area, *ghost author*
- FIU Technology Fee 2016 – Installation of Scanning Equipment for Increased Accessibility, request for BookEye scanners for law library

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- NEH Humanities Collections and Reference Resources 2015 – Preserving and Providing Access to Caribbean Historical Materials, 1600’s to 1960, request for cataloging and digitization of special collections materials, *co-author, budget manager, and project coordinator*
- NEH Sustaining Cultural Heritage 2014 - Implementing Sustainable Special Collections Archive at FIU Law Library, request for special collection digitization and access portal, *co-author, budget manager, and project coordinator*

## MEMBERSHIPS

- Florida Bar Association, 2003 – present, *inactive status*
- American Association of Law Libraries, 2013 – present
  - Academic Law Libraries SIS, 2013 – present
  - Computing Services SIS, 2013 – present
  - Research, Instruction and Patron Services SIS, 2013 – present
  - Teaching Legal Technology Caucus, 2016 – present
- American Library Association, 2017 – present
- Dade County Library Association, 2009 – present
- SEFLIN, 2009 – present

## PRESENTATIONS

- AALL Conference 2023, Hot Topic: “Pause” and Effect? How Suspending DEI in the Public Sector May Impact Law Librarianship and the Legal Profession
- AALL Conference 2022, Legal Basics for Librarians Workshop Summer 2022 cohort, co-lecturer on Jurisdiction, Hierarchy and Terminology
- AALL Conference 2019, Hot Topic: New Metrics for Measuring Scholarly Impact: Law Librarians, HeinOnline and U.S. News & World Report, Summer 2019, <https://elearning.aallnet.org/products/hot-topic-new-metrics-for-measuring-scholarly-impact-law-librarians-heinonline-and-us-news-world-report>
- CALI Conference 2019, Leveraging e-Resources for Affordable Course Materials, Summer 2019, <http://2019.calicon.org/node/1/sessions/leveraging-e-resources-affordable-course-materials>, recording, <https://www.youtube.com/watch?v=dZ4b2TaLhIA>
- SEALS Discussion Group: Law Libraries and Technology Disruption in Legal Information, Legal Education, and the Practice of Law, Summer 2018

## PROFESSIONAL DEVELOPMENT AND CERTIFICATIONS

- Technology for Pedagogy and Productivity Workshop, Center for the Advancement of Teaching, Spring 2022
- STRIDE Hiring/Faculty Recruitment Workshop, FIU Office to Advance Women, Equity, and Diversity, Fall 2021
- FIU Leadership Essentials Program: Drivers for Success, FIU Center for Leadership, Fall 2019
- Leadership Workshop, American Association of Law Libraries, Summer 2018
- Solutions for Challenging Workplace Relationships, American Library Association, February 2018
- Introduction to Metadata and Linked Data, American Library Association, March 2018
- Effective Management Skills, American Association of Law Libraries, Fall 2017
- Leadership Essentials Program, FIU Center for Leadership, Fall 2015
- bepress Repository Manager Certification Course, Spring 2015

## REPORTS, POLICIES AND PLANS

- Biweekly Law Library Dean’s Reports
- FIU Law Library Strategic Plans, Annual Goals, and Statistical Reports
  - <https://law.fiu.edu/library/details/>

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- <https://law.fiu.edu/library/details/statistics/>
- FIU Law Library 2025 Strategic Plan
- FIU Law Library 2015 Restructure Plan
- FIU Law Librarian Faculty Evaluation and Promotion Manual, at <https://law.fiu.edu/library/details/>
- FIU Law Library Hurricane Manual
- FIU Law Library Policies, <https://law.fiu.edu/library/law-library-information/policies/>
- Scholarly Impact Report and Achievements, *authored monthly from inception through May 2020*, <https://law.fiu.edu/news/library/scholarly-impact/>

## SERVICE AND COMMITTEES

- FIU Law Library Faculty Committee, chair, Fall 2015 – present
- FIU Affordability Counts Task Force, member, Spring 2019 – present
- FIU Libraries Dean Search Committee, member, Spring 2023
- FIU Law Review Faculty Committee, member, Fall 2016 – Spring 2022
- FIU Faculty Senate Library Committee, member, Fall 2018 – Spring 2022
- FIU Law Rankings & Reputation Committee, Fall 2019 – Spring 2020
- FIU Law Technology Faculty Committee, member, 2018, Fall 2019 – Spring 2020
- FIU Law Assessments Faculty Committee, member, Spring 2018
- FIU Law ad hoc Learning and Assessment Faculty Committee, member, Spring & Fall 2016

## SYSTEM ADMINISTRATOR

- ALLStAR Benchmarking – NELLCO Consortium Law Library Metrics
- bepress Digital Commons
- Canva
  - FIU Law Team
  - FIU Law Review Team
- genially
- Mailchimp
  - Student and Library Services
  - FIU Law Review
- Sharepoint
  - FIU Law Library Intranet
  - FIU Law Review Intranet
- Social Science Research Network
  - FIU Law Legal Scholarship Network and Series
- Springshare LibApps
- Wordpress – FIU Law Library Website

## TEACHING, INSTRUCTION AND WORKSHOPS

- Adjunct Faculty, FIU Law Review
  - Board of Editors, Spring 2022 - present
  - Senior Staff Members, Spring 2022 - present
  - Staff Members, Spring 2022 - present
  - Staff Members II, Summer 2023 - present
- Law Path, Law Library Orientation, Summer 2019 - present
- Guest Lecturer:
  - Externship Courses, Fall 2019 - present
  - Law School in a Nutshell, FIU Honors College, Fall 2015 - present
  - Law & Literature Seminar, Spring 2016
  - Legal Skills & Values, Fall 2015

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- Law Path, Legal Research Lecture, Summer 2019
- Word Styles for Upper Levels, Spring 2019
- Clinic and Externship Orientation: Legal Research and Tools, Spring 2019
- Law Library Student Success Resources, Introduction to the Study of Law, all sections, Fall 2018
- Law Review Workshop: Sharepoint and Best Practices for File Management, Fall 2019, Fall 2018
- Law Review Demonstration of Law Library Resources and Law Review Online, Fall 2015-present
- Law Review Workshop on Symposium Site and Best Practices for Promotion, Fall 2018
- Canva Advanced Techniques Workshop for Administration and Staff, Fall 2018
- Introduction to Canva for Student Organizations, Fall 2018
- Florida Bar Application Seminar, Fall 2021, Fall 2020, Fall 2019, Fall 2018, Fall 2017 and Fall 2016
- Patent Clinic Library Resource and Bloomberg Law Practice Area Training, Fall 2018
- Word Skills and Styles for Brief Writing, Spring 2018
- Legal Skills and Values Faculty Workshops and Brown Bags, Fall 2017 and Spring 2018
- Semester in Practice Seminar, Spring 2017
- Law Faculty Lunch & Learn Workshop Series, four workshops, Fall 2016
- FIU Law Research Assistant Seminar, Fall 2015

## WEB CONTENT & INSTITUTIONAL REPOSITORY MANAGEMENT

### *CMS Administrator, Content Curator and Manager*

- FIU Law Library website, <https://law.fiu.edu/library/>
- Digital Initiatives Center, <https://law.fiu.edu/library/digital-initiatives-center/>
- FIU Law Library LibAnswers, <http://libanswers.law.fiu.edu/>
- FIU Law Library LibGuides, <http://libguides.law.fiu.edu/>
- FIU Law Library ERM, A-Z List, <http://libguides.law.fiu.edu/az.php>
- FIU Law Library genially
- FIU Law Canva
- FIU Law Mailchimp
- FIU Law Review Mailchimp

### *Institutional Repository Administrator, Digital Curation Specialist, and Manager*

- eCollections @ FIU Law Library, <http://ecollections.law.fiu.edu/>
- Selected Works, [http://ecollections.law.fiu.edu/sw\\_gallery.html](http://ecollections.law.fiu.edu/sw_gallery.html)

## PUBLICATIONS AND GUIDES

### PUBLICATIONS

Davis, Lisa and Neary, Mary Ann, *Leveraging Open Educational Resources & Affordable Course Materials in Legal Education*, 24 AALL Spectrum 40 (2019-2020) at <http://epubs.aallnet.org/i/1235505-aall-spectrum-may-june-2020-volume-42-number-5/41>.

### REFERENCE AND RESEARCH GUIDES, [HTTP://LIBGUIDES.LAW.FIU.EDU/PREF.PHP?ACCOUNT\\_ID=3136](HTTP://LIBGUIDES.LAW.FIU.EDU/PREF.PHP?ACCOUNT_ID=3136)

Business, Innovation and Technology Clinic: Patent Law Project, *archived*, <https://libguides.law.fiu.edu/patentlawproject>

eCollections @ FIU Law Library, <https://libguides.law.fiu.edu/eCollections>

Faculty Publishing, <http://libguides.law.fiu.edu/facultypublishing>

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Faculty Resource Support Services, <http://libguides.law.fiu.edu/resourcesupport>

Faculty Teaching Support, <http://libguides.law.fiu.edu/teachingsupport>

FIU Clinical and Externship Programs: <http://libguides.law.fiu.edu/clinics>

FIU Law Path, <https://libguides.law.fiu.edu/LawPath>

First Year Guide, <http://libguides.law.fiu.edu/firstyearguide>

Remote Teaching Resources for Law Faculty, *archived*, <https://libguides.law.fiu.edu/remoteteachingsupport>

Student Online Learning Services, <http://libguides.law.fiu.edu/student-onlinelearning>

Student Publishing Guide, <https://libguides.law.fiu.edu/student-publishing>

Student Resource Support Services, [http://libguides.law.fiu.edu/student\\_resourcesupport](http://libguides.law.fiu.edu/student_resourcesupport)

## TECHNICAL SKILLS

- Proficient in Microsoft 365 and Adobe Acrobat Pro
- Proficient in Mac and Apple hardware and software
- Proficient in digital curation hardware and software
- Proficient in content management systems Wordpress, Digital Commons, and Springshare LibApps
- Experience in ILS and OPAC systems: ALMA/Primo and ALEPH/Mango (at FIU), Horizon, and Polaris (at MDPLS); experience with Envisionware
- Experience in electronic resource authentication: Open Athens and password management
- Experience in reporting and analytic tools, including ALLStAR, Google Analytics, Google Forms, and Qualtrics
- Experience with online learning management systems including Blackboard, CALI, Canvas, Lexis Web Courses – Blackboard Learn, and TWEN
- Experience in web and instructional design tools including Canva and Piktochart
- Experience with Google Cloud
- Experience in Peoplesoft human resources, financials, manager, faculty, advisor, and employee modules
- Experience in social media and marketing of library resources and outreach
- Experience in graphic design
- Skilled typist