

FLORIDA INTERNATIONAL UNIVERSITY COLLEGE OF LAW

Office of International & Graduate Studies

STEPS TO FOLLOW IF YOU WANT TO STUDY ABROAD

Florida International University College of Law students can participate in study abroad programs offered by American law schools other than FIU that are approved by the American Bar Association. The best time to study abroad at the College of Law is after your first year.

This flyer **only** applies if you plan to attend a study abroad program sponsored by another American law school. The College of Law also offers one study abroad program in Spain which is described on our website. The information listed here does not apply to our College's program.

INSTRUCTIONS

1. Look on the American Bar Association (ABA) web site for a list of approved programs. Go to [Foreign Programs \(americanbar.org\)](http://ForeignPrograms.americanbar.org). The program must be ABA approved, or FIU will not grant transfer credit for the program.
2. Request the other law school's application.
3. Make sure that all courses will be graded. For example, an internship that is graded Pass/Fail will not give you transfer credit for FIU. No credit will be given for a class graded Pass/Fail.
**You must earn at least a "C" in a class to earn credit and a Pass for the course. All courses are accepted as Pass/Fail into FIU College of Law.
4. Review the course descriptions carefully to make sure that you have the background to succeed in the course and that you have taken any prerequisites.
5. Send an e-mail to Lisbeth D'Lima (ldlima@fiu.edu), Coordinator of International & Graduate Studies, requesting permission to take courses in an ABA accredited American law school outside of FIU. In this email also please also make sure to include your:
 - name
 - address
 - Panthersoft ID number
 - phone number
 - e-mail address
 - Online link to program you are interested in
 - List of courses you propose to take, the number of credits they are worth, description of each course, and the total number of credits
 - contact person from that school with their address (This is where we send the Letter of Good Standing)

**To qualify, you must be "in good standing" now, which merits a minimum cumulative GPA of 2.00.

**After Lisbeth reviews the materials, she will request approval from Dean Manuel Gomez as well as a Letter of Good Standing from Almi Rodriguez, Registrar.

6. Get your passport, shots and plane tickets. Have a wonderful time.
7. Once you return you must order an official transcript from the other American law school (not the foreign school). Send it directly to Almi Rodriguez, Registrar, Florida International University College of Law, 11200 SW 8th Street, RDB 2017, Miami, FL 33199. **Do not assume that the other law school will send a transcript just because you receive your grades.**

**Again, transfer credits are posted as Pass/Fail. Even if you receive an "A," it will not change your FIU GPA. No credit will be given for a C-, D or an F. Your class rank will not change either, because ranks are based only on FIU College of Law courses.

FINANCIAL AID

For you to receive loans for study abroad program, the Financial Aid Office must complete a Consortium Agreement (attached) with the school that is hosting your program. Because it is necessary for us to send paperwork to the host school, which it must complete and return to us before we can calculate your eligibility, it is strongly recommended that you provide all of the necessary information at least 45 days prior to your anticipated departure date.

Please fill out the attached Consortium Agreement and visit Gabby Mendez, Assistant Director for Financial Aid, RDB 1058 or send the necessary paperwork to lawfinaid@fiu.edu.

Information for NON FIU Study Abroad Participants
TO BE SUBMITTED TO OFFICE OF EDUCATION ABROAD

Fill this out and e-mail or submit to Lisbeth D'Lima, RDB 2073, ldlima@fiu.edu

NAME: _____

PANTHERSOFT ID: _____

DOB: _____

PHONE: _____

ADDRESS & E-MAIL ADDRESS: _____

EMERGENCY CONTACT INFORMATION IN U.S. (Name, Relationship, Phone, E-mail)

HOST COUNTRY AND HOST LAW SCHOOL:

PROGRAM START AND END DATE:

ONLINE LINK TO PROGRAM YOU ARE INTERESTED IN:

LIST OF COURSES YOU PROPOSE TO TAKE, THE NUMBER OF CREDITS THEY ARE WORTH, DESCRIPTION OF EACH COURSE, AND THE TOTAL NUMBER OF CREDITS:

CONTACT PERSON FROM THAT SCHOOL WITH THEIR ADDRESS:

