

# **GUIDE TO ALTERNATIVE CAREERS FOR LAWYERS**



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## SEARCHING FOR EMPLOYERS THROUGH JOB BOARDS

After deciding on a career path, you will need to search for potential jobs. The following is derived from "*Alternative Careers for Lawyers: Websites of Interest.*"<sup>1</sup>

### **I. GENERAL JOB SEARCH**

<http://www.bls.gov/>

U.S. Department of Labor, Bureau of Labor Statistics, maintains this extraordinarily detailed website. Of particular interest to the alternative career seeker are descriptions of major industries and compensation data for hundreds of occupations.

<http://www.bg.org/empchange.html>

Hieros Gamos Career Center maintains a special section on changing jobs and career change generally.

<http://www.job-hunt.org/>

This comprehensive site contains job search tips, recent news articles, and links to many other resources. Search for job resources by location or industry/profession. The site has links to great general job search information. Be sure to check out The Online Job Search Guide.

<http://www.jobhuntersbible.com/>

This is Dick Bolles' job search website that is intended to serve as a companion to his book, *What Color is Your Parachute?* It's a great resource full of articles, links, tips, tools and additional lists, such as "Ten Best Jobs for People Who. . ."

<http://www.lexisnexis.com/en-us/home.page>

On the LexisNexis homepage, click on "Careers" at the bottom, then conduct a search.

<http://www.onetonline.org/>

This is an interactive database of occupational information. Conduct a skills search to find jobs that match your skills or find information (nationally and by state) on particular occupations.

<http://www.rileyguide.com/>

This is a well-known guide to online salary guide and career research center resources.

<http://careers.thomsonreuters.com/>

The Thomson Corporation, which owns Westlaw, among its many holdings, lists careers with the company through its website.

<http://www.vault.com/>

This is a comprehensive job search site, which provides job listings, as well as company-specific message boards. Vault produces various career guides for law students and other professionals.

<http://www.wetfeet.com/>

This is a great general job search resource providing career research information as well as job search resources. View company, career or industry profiles to learn more about available job options.

<http://www.careerbuilder.com>

Career Builder provides a large collection of various jobs. You can narrow your search by industry, location, keyword, or field of interest.

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<sup>1</sup> Based on information prepared by NALP Alternative Careers Committee, Fall 2003 – Updated 2010.

## **II. BUSINESS**

<http://www.amanet.org>

Maintained by the American Management Association, this site offers a full range of management development and educational services for business professionals.

<http://www.amcf.org/amcf/>

The Association of Management Consulting Firms is an international association of firms engaged in the practice of consulting to management.

<http://www.astd.org>

The American Society for Training & Development is a leading professional organization and resource for workplace training and performance issues. A job bank is included on the website.

[www.imcusa.org](http://www.imcusa.org)

The Institute of Management Consultants USA is a national professional association representing management consultants. It awards the Certified Management Consultant (CMC) certification mark.

<http://www.managementconsultingnews.com/>

Provides subscribers a free newsletter via email covering the management consulting industry.

<http://www.marketingpower.com/Pages/default.aspx>

One of the largest organizations for marketers, the American Marketing Association maintains this site, which provides career and salary information, as well as job bank listings.

<http://www.shrm.org/Pages/default.aspx>

The Society for Human Resource Management is the world's largest organization devoted to human resource management. The site provides links to resources, local chapters and job banks.

<http://www.siaonline.org/>

The Securities Industry Association is an organization of 600+ securities firms, including investment banks, broker-dealers and mutual fund companies, active in all phases of corporate and public finance.

## **III. COURT ADMINISTRATION**

<http://www.courts.ca.gov/>

The Judicial Council of California provides information pertaining to court administration in California.

<http://www.judges.org>

The National Judicial College (NJC) is the nation's leading judicial training and education institution. The State Justice Institute (SJI) was established by federal law in 1984 to award grants to improve the quality of justice in state courts, facilitate better coordination between state and federal courts, and foster innovative, efficient solutions to common problems faced by all courts.

<http://www.uscourts.gov/Home.aspx>

Click on "Careers," then "Search Job Vacancies" to find open positions within the Federal Judiciary. The National Center for State Courts created this site as a gathering place for job seekers to browse open court positions. Consult the Administrative Office of Courts in your preferred state for a list of available job openings and their requirements.

<http://court.careerlink.com/>

The National Center for State Courts created this site as a gathering place for job seekers to browse open court positions. Consult the Administrative Office of Courts in your preferred state for a list of available job openings and their requirements.

## IV. GOVERNMENT

### A. FEDERAL GOVERNMENT

<http://www.archives.gov/careers/>

The National Archives employment website.

<http://ourpublicservice.org/OPS/>

The Partnership for Public Service has joined with the U.S. Office of Personnel Management to develop a national initiative, A Call to Serve: Leaders in Education Allied for Public Service. This initiative is designed to educate a new generation about the importance of a strong civil service, help reestablish links between federal agencies and campuses, and provide students with information about federal jobs. This site includes information regarding applying for federal employment, contains profiles of various opportunities with federal agencies throughout the country, and links to each agency's main and job listing websites. It profiles specific federal opportunities by interest areas such as economics, education, health, human resources, law enforcement, and public relations.

<http://www.fedjobs.com/>

The Federal Research Service is a private organization that maintains a searchable database of federal government jobs. Choose an occupation and narrow your search by location, agency and other criteria.

<http://www.usa.gov/>

This is the official U.S. gateway to all government information on the Internet. This comprehensive site provides links to all federal entities in the three branches of government.

<http://www.pmf.gov>

This site details the Presidential Management Fellows Program, a federal program designed to groom graduate students for upper-level management positions in the federal government. The site provides lists of agencies and their departments and offices that hire PMF's.

<http://www.usajobs.gov/>

The Federal Government's Office of Personnel Management announces all of its jobs across the country, which allows to you search for government positions by agency, location and series. Series include traditional legal positions, such as Attorney and Law Clerk, in addition to law-related positions.

### B. STATE GOVERNMENT

<http://www.bls.gov/>

The Bureau of Labor Statistics provides information on state and local government describing the nature of the industry, related occupations, working conditions earnings and outlook for the industry.

<http://www.usa.gov/>

This site includes several links to state and local government home pages and related websites, such as state administrative agencies, categorized by topic (e.g., Drug, Education, Health, Housing, Labor).

<http://www.hg.org/usstates.html>

This page on the Heiros Gamos website contains links to state government resources for all the U.S. states, as well as to associations dealing with state and government municipalities and other related sites. It provides a comprehensive list of links and is a wonderful starting place for conducting research.

<http://www.naag.org/>

The National Association of Attorneys General provides access to research, news, and links to the Attorney Generals Office for each state.

<http://www.statelocalgov.net/>

This site provides state government links for all 50 states. Click on the state that interests you and find links to the state home page, statewide offices, Legislative Branch, Judicial Branch, Executive Branch, boards and commissions, cities, counties, towns, and libraries for each state. Additional resources are also available on national organizations for state government employees, regional governments, and other related topics. This is a wonderful starting point for locating state government information.

<http://agency.governmentjobs.com/ohio/default.cfm>

Search available State of Ohio government jobs.

#### C. *POLITICAL/LEGISLATIVE*

<http://www.gop.com/volunteer/>

The Republican National Committee provides helpful information for those interested in conservative politics and causes.

<http://pag.vancouver.wsu.edu/alpha.html>

A comprehensive list of Political Advocacy Groups organized by subject matter.

<http://www.democrats.org>

The Democrat National Committee provides helpful information for those interested in liberal politics and causes.

<http://cao.house.gov/>

This page is maintained by the Chief Administrator of the U.S. House of Representatives and contains a discussion of careers.

<http://hillzoo.com/>

This "inside the beltway" site lists positions on and off Capitol Hill for those interested in working on either the Right or the Left.

<http://www.opajobs.com>

This site contains job listings in government affairs, public relations, legislation, print and broadcast journalism on the Hill, and in nonprofits, corporations, and federal agencies in the Washington, D.C. area. A subscription is required.

[http://www.rcjobs.com/home/index.cfm?site\\_id=11641/](http://www.rcjobs.com/home/index.cfm?site_id=11641/)

*The Roll Call*, one of Capitol Hill's political newspapers, lists jobs through these pages.

<http://www.senate.gov>

While the U.S. Senate website does not contain a specific page on employment opportunities there, this general overview may prove useful to job seekers looking for a comprehensive overview of the entity.

#### D. *THINK TANKS*

<http://www.nira.or.jp/>

National Institute for Research Advancement is a Japanese organization established to conduct independent research to contribute to the resolution of various complex issues facing contemporary society. The research focuses on current and emerging issues in many areas, including politics, economics, international affairs, society, new technologies, and administration. This page of NIRA's site lists international think tanks, a brief description of their purposes and links to their websites.

## V. HEALTH CARE

<http://www.ache.org>

The American College of Healthcare Executives is the international organization for healthcare executives. Click on the Career Services tab to search the ACHE job bank and to find a list of healthcare career-related resources. Also check out the Publications section and view the books available on career development. This is a great starting place for information on healthcare management.

<http://www.asbh.org/>

The American Society for Bioethics and Humanities hosts this site, providing news articles, resource links and employment listings.

<http://www.healthcarejobstore.com/>

This website is an enormous database of all types of healthcare jobs. Search for jobs by job title, get assistance with preparing a healthcare résumé, or post your résumé in the employer access database.

<http://www.healthlawyers.org/Pages/Default.aspx>

This is the website of the American Health Lawyers Association. It contains information about relevant news and publications, listservs, related resources and a national job bank.

<http://hl-isy.com/>

This multimedia company provides information to healthcare professionals through its *Health Leaders Magazine*, online news, and relevant research.

<http://www.healthmanagementcareers.com/>

This site from the American College of Healthcare Executives provides information on what a healthcare executive is and the types of opportunities available within the profession.

<http://www.hfma.org/>

The Healthcare Financial Management Association is a national professional membership organization. Its website offers a Job Bank, lists of executive search firms, and résumé-referral services (available to members only).

<http://www.hhs.gov/>

This is the website for the United States Department of Health and Human Services. It provides information on the various HHS programs and operating divisions. Follow the links to learn more about employment opportunities both for students and graduates.

<http://www.mgma.org>

The Medical Group Management Association offers information on physician practice management and contains a job bank and other career resources, including salary and internship information.

<http://www.modernhealthcare.com/>

This is the online version of *Modern Healthcare* magazine. It is a great source for current healthcare news and hot topics articles. There is a members-only career center and a page of resources with archived articles, surveys and lists.

<http://bioethics.od.nih.gov/>

This comprehensive site, maintained by the National Institutes of Health, provides links to "Bioethics Resources on the Web." There are links to specific topics, general and federal resources, and organizations of interest. The section on Careers in Bioethics provides job postings and information on post-baccalaureate opportunities.

## VI. LEGAL EDUCATION

<http://www.jurist.org/>

These pages on the Jurist website, maintained by the University of Pittsburgh School of Law, contain many helpful links for the would-be law professor.

[http://www.aals.org/services\\_recruitment.php](http://www.aals.org/services_recruitment.php)

The Association of American Law Schools maintains these pages to facilitate the Faculty Recruiting Conference, at which entry-level candidates meet with law school appointments committees each fall. An older, but still relevant, article providing advice on legal teaching is also included.

<http://www.law.gonzaga.edu/About-Gonzaga-Law/Institute-for-Law-School-Teaching/default.asp>

The Institute for Law School Teaching and Learning is a center at Gonzaga University School of Law that focuses on the teaching, as opposed to scholarship, aspect of legal education. While there are no "nuts and bolts" tips on getting a faculty position, this is an interesting site as it highlights the classroom side of legal education.

## VII. MEDIA

<http://www.aaa.org/Pages/default.aspx>

American Association of Advertising Agencies is a national trade association representing the advertising agency business in the U.S. Its membership produces approximately 75% of the total advertising volume placed by agencies nationwide.

<http://www.aejmc.org>

The Association for Education in Journalism and Mass Communication is a nonprofit educational association of journalism and mass communication faculty, administrators, students and media professionals.

<http://www.air.org>

The American Journalism Review lists news sources and journalism organizations.

<http://www.allstarjobs.com/>

This site contains links to many media-related job boards.

<http://career.berkeley.edu/Communications/Communications.stm#journalism>

The web site of the Career Center of University of California, Berkeley contains a section on communications careers, which lists professional organizations and contains articles about careers in advertising, public relations, broadcasting, journalism, publishing and writing.

<http://www.ipra.org>

The International Public Relations Association is an international group of public relations practitioners worldwide, active in promoting the exchange of information, cooperation within the profession, and building a program of professional development opportunities and initiatives aimed at enhancing the role of public relations in management and international affairs.

<http://www.iwantmedia.com/jobs/>

This site contains links to media and entertainment job boards and career resources, broken down by industry. For example, the site has separate areas for careers in entertainment, Internet, television and radio, etc.

<http://www.khake.com/page43.html>

The Vocational Information Center maintains this page, which serves as a "Broadcast Media and Journalism Career Guide." It contains links by job descriptions. Each link generally includes information about job duties, job requirements and training needed, and salary. The site also includes links to media and journalism related sites such as union sites and news sites.

<http://www.nationjob.com/media/>

This job searching tool provides a laundry list of media positions with a focus on publishing.

<http://www.prsa.org/>

The Public Relations Society of America is the world's largest organization for public relations professionals. Its nearly 20,000 members, organized into 116 chapters, represent business and industry, technology, counseling firms, government, associations, hospitals, schools, professional services firms and nonprofit organizations.