

FIU | **Law**

Student Bar Association

MEETING AGENDA

August 21, 2016

- I. Open Meeting and Quorum** *Reginald G.*
- a. Quorum Met
 - i. Jack Lynch
 - ii. Tucker Pryor
 - iii. Justin Duran
 - iv. Brandon Smith
 - v. Andrew Sagona
 - vi. Selena Gibson
 - vii. Reginald Guillaume
 - viii. Mariah Manley
 - ix. Courtney Bouillon
 - x. Gabriel Miranda
 - b. Opening Remarks
 - i. We will have the candidates present to answer questions during the meeting and leave before the vote is called
 - ii. Meeting called to order at 6:00pm
- II. Swearing in of New Officers** *Reginald G.*
- a. 4L Representative
 - i. Julia Williams
 - 1. Not Present and not sworn in**
- III. SBA Committee Appointments**
- a. **Alumni Relations Committee**
 - i. Candidates (SBA can only vote twice so only two will be selected)
 - 1. **Chanelle Artilles** (present at meeting)
 - a. 8 yays
 - 2. **Roberto Behar** (present at meeting)
 - a. 3 yays
 - 3. **Marcus Nielsin** (present at meeting)
 - a. 7 yays
 - 4. **Chanelle Artilles and Marcus Nielsin** were voted into this position
 - b. **Networking Coordinator Committee**
 - i. The purpose of this committee to facilitate networking events with local bar associations and the south Florida Law Schools
 - 1. Candidate

- a. **Anthony Gonzalez** (present at meeting)
 - i. Idea to have a referral networking directory of alumni by name, year, area of law
 - ii. *Approval unanimous*
- b. **Roberto Behar—Co Chair**
 - i. *Approval unanimous*

c. Mindful Living Committee

- i. The purpose of this committee is to promote the ABA’s goal of mental health in the Legal Profession
 - 1. Candidate
 - a. To be determined
 - i. Open to suggestions and E-mailing the Student Body.
 - ii. This position is to help with the mental health of the students
 - iii. Such as bringing puppies to school the week before finals
 - iv. Suggestions:
 - 1. Megan Roth**

IV. Faculty Committee Appointment

Reginald G.

a. Placement Committee

- i. The placement committee focuses on gathering Data for Job placement once student graduates Law School
- ii. Ana Bierman chairs this committee, to go over the number of people who have been employed and other work related events
 - 1. Open to suggestions for nominations
 - a. Willing to e-mail the student body
 - b. Suggestion
 - i. Have the alumni co-chair this position since it would be similar

V. Vacancies

Reginald G.

a. SGA Liaison

- i. Our previous SGA Liaison resigned because the position conflicted with her schedule.
- ii. This position is a paid position on the board they have meetings every Monday and need to be present at the meeting
- iii. Will send out an email and a Facebook post to the student body that they all know to apply for the position
- iv. Special conditions to becoming SGA Rep.

b. Judicial Justice

- i. We also need to appoint another Justice
 - 1. It has to be a day student
 - a. I am open to Suggestions

- i. Preferably a2L

c. 1L Representative

- i. August 22 is when the nominations begin
- ii. Week of August 29 is campaigning week
 - 1. Cant spent more than \$75
 - 2. Restricted areas where to campaign
- iii. Week of September 5 is voting and the Friday will be when the results will be announced

VI. Judicial Committee By-law Amendments

Reginald G.

Chief Justice McNealy

a. New Amendments

- i. Bylaws are in place per the constitution have issues
- ii. The petitioning process to get to the court is extremely cumbersome
 - 1. Submit briefs for both sides, oral arguments, even if it is for an advisory opinion
 - 2. Briefs are extensive especially when students have classes and other items due
- iii. A certification process in place to answer in writing to a question, controversy and issue and not taking up everyone's time because no one wants to go through the process
- iv. Will work with **Roger Pou** to discuss changes to the bylaws and then suggest it to the SBA and we will discuss and vote to approve the changes

b. Renaming Committee to the FIU Law Supreme Court

- 1. *Approval unanimous*

VII. SBA Internal Leadership Structure

a. Representative Team Leaders→

Mariah Manley

- i. During the Summer you were all asked to think about your positions
 - 1. Express what you think you should be doing
 - a. Make sure all events are being announced, especially for the upper classmen have mixed classes so it is harder to reach out to everyone
 - b. 1L reps should reach out to the 2L reps to see where they can be most effective
 - c. 2L's are getting more involved in school activities, the 2L reps need to reintroduce themselves to the 2L's so that they know who to reach out to them such as
 - i. As information about events
 - ii. Problems with printers
 - d. Semi-weekly meetings/office hours so that the 3L's can reach out to them
 - e. Make it less segmented, the representative from any section can hear problems and networking and events and not limited to their class representative

- f. Hold a general meeting to introduce the representatives so the student body knows who is on the board
 - i. Might be slightly impractical since everyone is on a different schedule especially upper class men who do not come everyday and those who only come at night or in the mornings
 - 2. Office Hours
 - 3. Making Announcements To your respective years
 - 4. Think about issues that affect the students that are in your year
 - a. 3L representatives can focus on things that are at issue for the 3L's such as hotels for the bar, currently the hotel rooms are almost booked out, maybe post on Facebook or send out an email blast with top 5 hotels for the students to book at
 - 5. Partner with Student Orgs and SBA Committees to create events.
 - ii. **Mariah Manley** will be the point person for all the class representatives and in turn she will handle the situation or reach out to **Reginald Guillaume** if need be.
- b. Faculty Committees Team Leader** → **Courtney Bouillon**
 - i. Courtney will be the point person for all committee chairs
 - ii. Each committee chair are to generate a report to Courtney after they attend a meeting.
 - iii. Faculty Committee Chairs will be invited to SBA Meetings to inform the SBA Board on what's occurring on their position
- c. SBA Committees Team Leader** → **Andrew Figueroa**
 - i. Andrew will be the point person and all the chairs persons will report to him
 - ii. Each committee chair are to generate a report to Andrew to inform the SBA on what they've been doing, at least once a semester
 - iii. Committees chairs need to provide you with a list the members of their committees
 - iv. They need to put at least one event per semester
 - a. Possible to reach out to clubs to partner with them for the events
 - v. There will be a poll for students to volunteer to assist and participate on the committees that have already been created

VIII. Budget Updates

Brandon Smith

a. Town Hall meeting

- i. Student orgs will be trained on proper protocol to run events on campus
 - 1. Request should be sent to the treasurer
 - 2. After the funds have been used the student orgs have to submit the receipts to the treasurer
 - 3. You have to submit the request two weeks before the meeting

- ii. Student orgs should submit a budget proposal for the academic year to get funding
- iii. We will reveal to the student orgs how much money we have set aside for their events for the year
- iv. The budget will be discussed so they understand how the funding will be done
- v. Large courtroom from 12:00 to 1:45pm

b. Alternative means of Funding

Reggie and Justin

- i. Students Anticipating travels for conferences or competition should consult SGA for travels. They must submit their application 5 weeks before their anticipated travel date
 - 1. This is for the individual student as long as it is dedicated towards your career advancement
 - 2. Needs to follow the requirements on the website
 - 3. Funding is either once per year/per semester
 - 4. <https://webforms.fiu.edu/view.php?id=176663>
- ii. ABA—LSD Grant Fund
 - 1. Student Orgs can receive up to \$1000 for programming. All the information that they need can be found below.
 - a. A brand new event, can be applied before the fact or after the fact (Justin will double check to make sure)
 - b. No schools took advantage of this last year
 - c. Needs to meet criteria in order to get the funding
 - d. <http://abaforlawstudents.com/events/initiatives-and-awards/grant-program/>

iii. Funding Request

1. RPPTL→

Nick Castillo

- a. Yearly event – Eat and Educate Event – three lawyers and a few judges, where they come and meet with students, networking and assist with students who want to sign up for the bar
- b. For those interested in property
- c. Attendance was about 35 people last year, and we are expecting to have more people since we are heavily funded
- d. Requesting \$300.00 for the meeting, and will return any funds not used
- e. Date: August 30, 2016
- f. *Approval unanimous*

2. BLSA→

Erica Gaines

- a. First General Body Meeting on September 1, 2016
- b. Estimate about 50 people
- c. Professors coming in to discuss the club, membership eligibility, leadership positions that are open
- d. Request \$192.50 for the general body meeting, and requesting half of it from an outside group

e. *Approval unanimous*

IX. SBA Purchases

Reginald G.

- a. Charger Docking Station
 - i. Where to leave the docking station?
 1. Second floor, by the paintings
 2. Second floor study space
 3. The Kitchen
 4. Study Lounge
 5. Put to a Vote
 - a. *Kitchen is unanimous*
- b. New Furniture
 - i. Furniture already ordered, should arrive in next two weeks
- c. Pool Sticks & Foosball Players
 - i. Cues have arrived
 - ii. Four foosball players have arrived
 1. Two black, two yellow
- d. Stand Alone Mike
 - i. Located in Reggie's office
- e. Microwave
 - i. Already installed

X. ABA Annual Conference De-Briefing

Justin Duran

- a. ABA—LSD Restructuring
 - i. Board of 23 members cut to 7 members
 - ii. There are now Caucuses
 1. Reggie took a part of the non-traditional caucus
 2. Justin took part of the Latino caucuses
 3. Any student can join the caucuses and have the ability to be more active on the ABA
- b. ABA—LSD Membership Benefits
 - i. Membership is still free but they have included premium membership included
 1. \$250 off barbri course
 2. \$25 off any purchase under \$150 on West Academic Casebook
 3. Quimbee is free for both
- c. ABA—LSD Leadership Opportunities
 - i. Reginald Guillaume will let the students know the positions, the more FIU students that apply the more representation our school will have nationally
- d. ABA—LSD Pro-bono Focus
 - i. Encourage law firms to have a pro-bono hour day, the focus this year is on veterans
 - ii. Reginald will reach out to the clinic to offer a program to have free legal services to veterans

- iii. Veterans Military Affairs for Law Students (**Tucker**) is working on this and it would be a great partnership

XI. SBA Projects

a. Order of the Coif

Andrew F.

- i. Is an honor club for the people in the top of the class
- ii. All the top law schools such as Harvard has it
- iii. Increases the status of FIU Law, the school will be reaccredited this year

b. ABA—LSD Award Recognition

- i. Law schools that do exceptionally well in various activates, such as best SBA in Law Schools, pro bono service initiatives
- ii. They are recognition awards for the school that need to be applied for, Justin will create a committee to look for awards to apply for

c. Engaging 1L's

- i. Encourage 1L's to participate in the events
- ii. Have SBA members speak to them when events are going to so that see a face of the SBA
- iii. Tucker and Gabriel will go to the Con Law and another Section, Mariah will speak to the night students and Reggie will speak with all sections Thursday or Friday to let them know about being a 1L representative

XII. Petty Cash

Reginald G.

a. Petty Cash Box

- i. Found a box with \$600.00 in the SBA President's office
- ii. It is an auxiliary account without restrictions
- iii. To be turned over to the proper people and then keep a proper tab on it

XIII. Meeting Dates for the Semester

Reginald G.

a. Bi-weekly meetings

- i. September 11, 2016**
 - 1. Selena will not be here**
- ii. September 25, 2016**
- iii. October 9, 2016**
- iv. October 23, 2016**
 - 1. Reggie will not be here**
- v. November 6, 2016**
- vi. November 20, 2016**

XIV. Open the Floor

a. Proposal for a new standing committee – Andrew Sagona

- i. Housekeeping committee
- ii. To check when items are broken, little things that needs attention coordinate with the administration

- iii. This should be things that are taken care of by the representatives and the students should bring that to your representative and that representative in turn will bring it to Anthony's attention
- b. **Andrew Sagona** – email and password
 - i. Speaking to IT to find out the passwords and resetting the accounts for the board
 - ii. Reggie spoke to Dean Fridman to
- c. Robert's Rules of Conduct
 - i. Adopt those as rules how to make the meetings more seamless
 - ii. This is what the Bar and the Bar related organizations use
- d. Alumni Newsletter – **Tucker Pryor**
 - i. Student spotlight on the 3Ls that will send out a profile of a 3L that goes out to the alumni so that they can reach out to them for a job
 - ii. Possibly have a raffle and students pay \$5 to be featured
 - iii. Tucker will email his idea to Reggie and Dean Fridman to get this off the ground
- e. Halloween Party
 - i. October 29, 2016 is the tentative date
 - ii. Other Law Schools will come together
- f. SBA Unofficial Welcome Back Happy Hour
 - i. Can add this to Anthony's
 - ii. Tell him to invite alumni
- g. We can bring back the karaoke night
 - i. We can ask student orgs to bring cookies and items for students
 - ii. We already have a mic
- h. Deans Cup
 - i. Best date is October 8/9 but this does not work because 1Ls have a memo due

XV. Close Meeting

- a. Move to close meeting at 8:18pm
- b. *Unanimous*