

FIU

Law

**RÉSUMÉ COLLECT
REGISTRATION PACKET
(SPRING)**

OVADIA CAREER PLANNING & PLACEMENT OFFICE

11200 S.W. 8TH STREET, MIAMI, FL 33199

SUITE RDB 1055

P: 305.348.8376 • F: 305.348.2301 • lawcareer@fiu.edu

RÉSUMÉ COLLECT REGISTRATION FORM

I. RECRUITING ORGANIZATION INFORMATION

Employer: _____

Recruiting Officer/Contact: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____ Website: _____

Location(s)/office(s) for which you are recruiting: _____

II. INFORMATION FOR RÉSUMÉ COLLECT (Please check all that apply)

Class Year: 1D _____ 1E _____ 2E _____ 2D/3E _____ 3D/4E _____
(D = Full-time day students; E = Part-time evening students)

When will employment begin? _____

Deadline for the Ovadia CP&P Office to send résumés to you: _____

_____ Please check here if you prefer students apply directly to you rather than through a résumé collect. If so, please list the e-mail where résumés should be sent:

Please indicate here if you would like to receive any other application materials (i.e. cover letter, writing sample, transcript): _____

III. POSITION DESCRIPTION

Hiring criteria:

Are you hiring for specific practice areas? If so, please list: _____

Signature _____ Title _____ Date _____