

Abraham S. Ovadia Career Planning & Placement Office

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Judicial Internships

1. Application process
 - a. Timing: 1L students – December or January for summer positions.
 - b. All applications should be mailed. Please do not email or call the chambers.
 - c. Include cover letter, résumé, and a writing sample. You can submit your transcript once grades come in.

Why You Should Intern

- Learn about the day-to-day work of the judiciary.
- Help determine whether to apply for a judicial clerkship after graduation.
- Often internships can lead to clerkships.

Finding Court Addresses

1. Federal judges – The Ovadia CP&P Office staff maintains a list of addresses for the chambers of federal appellate and district court judges in Florida. You can search OSCAR <https://oscar.uscourts.gov/> for addresses of judges in other circuits.
2. The federal court locator at www.uscourts.gov is also a source for addresses.
3. State courts - The Ovadia CP&P Office staff maintains a list of addresses for the chambers of district court of appeals judges in Miami-Dade and Broward counties.

You can obtain links to the individual trial and district courts in Florida at www.floridacourts.org. You can find state by state links to all state court systems at the national center for state courts at www.ncsc.org.

We Are Here To Help

- The Ovadia CP&P Office staff will help you with the application process. We will help you prepare your résumé, cover letter and select a writing sample.
- Advisers will help you develop a list of judges.
- Advisers are available to conduct mock interviews.
- We can help connect you with former FIU Law judicial interns to give you a first-hand view of the selection process.