

ERIN K. LOEB

FIU College of Law

11200 S.W. 8th Street, Miami, FL 33199 RDB 2045

eloeb@fiu.edu

305-348-7388

Bar Florida Bar, September 2007

Licensure: Colorado Bar, May 2003

Experience: **Florida International University College of Law**

Miami, Florida

Assistant Professor

Aug. 2020 - Present

Visiting Assistant Professor

Aug. 2017 - May 2020

Legal Skills and Values

Teach two-semester course (LSV I & LSV II) including legal analysis and objective and persuasive writing.

Cover professionalism, traditional and electronic research, oral presentations, and oral argument.

Assist in creating original appellate, closed, and open memo problems.

Appellate Procedure

Teach selected Florida and Federal Rules of Appellate Procedure. May 2018 - Present

Discuss merits of appeal, jurisdiction, finality, record preparation, and ethical limitations.

St. Thomas University School of Law

Miami Gardens, Florida

Assistant Director of Academic Success

Apr. 2016 - Aug. 2017

Co-created and taught Legal Methods & Essay Writing and taught Introduction to Legal Skills.

Coordinated and implemented first-year academic courses, including one-credit Legal Skills Workshop.

Met regularly with students to assess academic strengths and weaknesses.

Member of Academic Standing Committee.

De Novo Review, LLC

Miami, Florida

Contract Attorney

Sept. 2015 - Aug. 2017

Researched complex issues and prepared memoranda detailing findings.

Analyzed trial court records to determine viable issues on appeal and likelihood of success.

Drafted briefs and responses to various types of motions.

University of Miami

Miami, Florida

Adjunct Faculty Member, Paralegal Program

Apr. 2011 - Aug. 2017

Division of Continuing & International Education

Taught Florida Civil, Criminal, and Appellate Procedure to aspiring paralegals.

Created examinations and provided feedback upon completion.

McIntosh, Sawran & Cartaya, P.A.

Ft. Lauderdale, Florida

Independent Contract Attorney

Aug. 2015 - Dec. 2015

Drafted appellate briefs.

Reviewed proposals for settlement and advised on their enforceability and validity.

Prepared jury instructions and verdict forms; provided litigation support.

Barakat Law, P.A.

Coral Gables, Florida

Associate Attorney

Nov. 2014 - Nov. 2014

Prepared response to motion for summary judgment in federal court.

Wrote memoranda based on legal research on various topics, both civil and criminal.

Drafted appellate brief.

Third District Court of Appeal

Miami, Florida

Senior Law Clerk, Honorable Edwin A. Scales, III

Dec. 2013 - Oct. 2014

Senior Law Clerk, Honorable Frank A. Shepherd

May 2010 - Sept. 2013

Reviewed extraordinary writs and post-conviction motions.

May 2005 - Nov. 2009

Prepared summaries based on briefing in criminal, civil, and administrative appeals.

Wrote case analyses and recommendations to affirm or reverse.

Drafted appellate opinions; observed oral arguments.

United States District Court, Southern District of Florida Miami, Florida
Law Clerk, Honorable Cecilia M. Altonaga Sept. 2013 - Nov. 2013
Drafted substantive orders on motions to dismiss and motions for summary judgment.
Performed legal research; reviewed pleadings to identify and analyze issues.
Maintained live document, calendaring all deadlines, for purpose of issuing show cause orders.

Cole, Scott & Kissane, P.A. Miami, Florida
Appellate Associate Nov. 2009 - May 2010
Drafted appellate briefs for all Florida District Courts of Appeal.
Researched complex legal issues for attorneys in all eight CSK offices.
Prepared pleadings and motions for both state and federal, trial and appellate, courts.

Carlton Fields Jorden Burt (formerly Carlton Fields, P.A.) Miami, Florida
Contract Worker Aug. 2004 - Apr. 2005
Coded documents for commercial and construction litigation department.
Prepared deposition summaries.
Obtained and reviewed medical records for products liability division regarding diet drug litigation.

Colorado Court of Appeals Denver, Colorado
Law Clerk, Honorable Dennis A. Graham Sept. 2002 - May 2004
Law Clerk, Honorable Leonard P. Plank Oct. 2001 - June 2002
Legal Intern, Honorable Leonard P. Plank Jan. 2001 - May 2001
Drafted appellate opinions based on briefs and trial court record.
Researched both civil and criminal law; attended oral arguments.

University of Denver College of Law Denver, Colorado
Senior Associate, Lawyering Process Program Aug. 1999 - May 2001
Mentored first-year law students and assisted them with legal writing and research.
Graded written work; collaborated with attorneys and professors; led class.

Teaching Assistant, Academic Achievement Program July 2000 - Feb. 2001
Headed group discussions regarding Contracts, Torts, and Civil Procedure for first-year law students.
Evaluated briefs; graded practice questions; held individual review sessions after final exams.

Patricia M. Ayd, P.C. Denver, Colorado
Law Clerk June 1999 - Oct. 1999
Conducted legal and medical research for insurance defense firm; created trial exhibits.
Coordinated witness testimony; compiled chronologies; prepared subpoenas.

Hirschhorn & Bieber, P.A. (formerly Joel Hirschhorn, P.A.) Miami, Florida
Paralegal Assistant Oct. 1995 - Nov. 1997
Handled over 60,000 documents in civil litigation matter.
Assisted attorneys in preparation for, and during, civil and criminal trials.

Education: **University of Denver College of Law** Denver, Colorado
Juris Doctor, May 2001
University of Denver Law Review, Staff Member
The Writ, student newspaper, Production Editor

New York University New York, New York
Certificate in book and magazine publishing, July 1995

Indiana University Bloomington, Indiana
Bachelor of Arts in English, May 1995
Minors in Spanish and Sociology
Certificate of high scholastic achievement