



YELEN YELEN & SIMON, P.A.

JAN A. YELEN  
DANA R. SIMON  

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VIVIAN CHOU  
OF COUNSEL

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IRVING YELEN (1924-1980)  
MARTIN YELEN (1928-2020)  
DAVID YELEN (RETIRED)

- Name of Company: Yelen Yelen & Simon, P.A.
- Job Description: paralegal or legal assistant
- Benefits (if any): paid salary, health insurance and other benefits discussed at interview
- Pay Range: presented at interview but negotiable
- Hours (if applicable): 40 hours
- Location: Coral Gables, Florida
- Preferred qualifications: prior experience in trust and estate law/probate law, estate planning and guardianship law; bilingual in both English and Spanish
- Contact (who they should contact if they have any questions): Dana Simon and/or Jan Yelen at [dsimon@yelen-yelen.com](mailto:dsimon@yelen-yelen.com)